

Date: June 11, 2013

Time: 3:30 pm – 4:30 pm

Location: 1st floor, James K. Polk Building, DOHR conference room 1 dial in number 532-4599

## MEETING NAME/DESCRIPTION

### Attendees:

<input checked="" type="checkbox"/> Debbie Rivers	<input checked="" type="checkbox"/> April Romero	<input type="checkbox"/> Marilou Cook	<input checked="" type="checkbox"/> Kim Harmon (call)
<input checked="" type="checkbox"/> Tina Fox (call)	<input type="checkbox"/> Michael Blade	<input checked="" type="checkbox"/> Jason Conner	<input checked="" type="checkbox"/> Greg Spradley
<input checked="" type="checkbox"/> Terry Malone (call)	<input type="checkbox"/> Mark Patterson	<input type="checkbox"/> Melinda Crutchfield	<input type="checkbox"/> Trish Holliday
<input type="checkbox"/> Dr. Macel Ely	<input checked="" type="checkbox"/> Chuck Holland (call)	<input type="checkbox"/>	<input type="checkbox"/> Antonio Meeks (HR representative)

### Meeting Agenda

Item	Who	Time
Steering Committee Calendar – upcoming dates: Steering Committee Meetings: July 16, Aug 6, Sept. 10, Oct 8, Nov 12, Dec 17 TGMI Week 2 @ Knoxville – June 16-21 – Monday, June 17 <sup>th</sup> – Alumni asked to attend lunch at noon eastern and speak after lunch to discuss elections. Alumni attending are: Tina Fox, Greg Spradley, April Romero, Vicky Hutchings, Shaylondia Simmons, Steve Chipman, Vojin Janjic, Mike Rock, Randy Carroll, Kim Harmon, Donna Duarte, Jon Zirkle, Bud Yard, and Linda Cone. Car pool being coordinated by Jon Zirkle leaving out of Nashville at 7:30am. Social Alumni event Sounds Game – June 15 <sup>th</sup> Social Alumni event Moon Pie Festival – June 15 <sup>th</sup> TGEI/MI Lunch & Learn event – June 18 <sup>th</sup> Community Service event Adopt a Highway – June 22 <sup>nd</sup> TGI (TGMI and TGEI) Graduation – November 22 Holiday Breakfast date: December 6	Debbie Rivers	20 minutes
Committee Reports & review of Goals for coming year – 1) Steering Committee Goals – Debbie Rivers – a. Documentation of various Committee Roles and Steering Committee Roles – no updates b. Formation of a Past Chair Advisory Panel made up of all past chairs. To be utilized whenever by-laws changes are proposed, or when issues arise where the Steering committee wants feedback and advice. – Advisory Panel first meeting is scheduled for early August. c. Mission statement review – next steps – logo redesign –Discussed an email blast to get some information out to the Alumni about this contest and see what response is received. Debbie to start this initiative. April will also put in the newsletter. 2) Treasurer Report – Terry Malone – No change, balance still \$1,378.89 3) Charter Committee – Mike Travis – no updates 4) Communications Committee – April Romero – Newsletter article deadline was June 10 <sup>th</sup> , received several articles. Floyd Hall volunteered to assist April will creating the newsletter. Class reporters are doing a great job communicating monthly with their class. 5) Community Service Committee – Jason Conner – Adopt a Highway event for June 8 <sup>th</sup> was canceled due to lack of interest, rescheduled to June 22. Also planning a second harvest event for July and/or August, no date set yet. 6) Business Events Committee – Greg Spradley – Planning a lunch and learn for week of August 19 <sup>th</sup> to discuss LEAN. 7) Education and Leadership Development Committee – Co-Chairs – Julie Perrey and Vicky Hutchings – New Co-Chairs have been advised to get with Ross White to discuss the committee. No update. 8) Social Committee – Melinda Crutchfield – This weekend Nashville Sounds and Moon Pie festival. Survey results for afterhours event for EI/MI were good, plan to have an event at both Doubletree and Bar Louie based on responses from survey.		20 minutes
New Business 1. Preparation for the upcoming TGMI Events – June 17	All	20 minutes

<p>2. Leadership Council updates – April and Debbie met with both Susan Dill and E Ross White to discuss the Leadership Committee and how TGMI Steering Committee and Alumni can get involved. <a href="#">Handout</a> provided.</p> <p>3. Recommended Reading from Dr. Macel/Trish Holliday – from Dr. Macel: “A Coach’s Guide to Developing Exemplary Leaders: Bring out the Best in Your Leaders” by Elaine Beich: Pfeiffer, 2010.</p> <p>4. New Business – Debbie announced a replacement has been hired for Dr. Macel Ely. His name is Dr. Gary Peevely, he will start his new position July 1.</p> <p>April suggested altering the alumni database to add career field. After discussion it was decided to add two fields (one field including a listing from DOHR job posting website of categories of job types then a second free form field for alumni to write exact job name). April to get with Vojin Janjic to see about making the updates to the database.</p> <p>Adjourned at 4:04pm</p>		
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